

South Villa Committee Meeting Minutes

Thursday, March 14, 2013

Meeting was called to order a 3:00PM.

A quorum was present

Order of Business:

1. Mission Statement was reviewed and several changes were agreed to. Ed Mueger will make the changes, coordinate changes with North Villa committee and submit final version to Board.
2. It was agreed by majority that committee will prepare a list of contractor services to present to Villa owners so they can participate in discount pricing that the committee will solicit from various providers. Some of the items to be included are: replacement windows, garage doors, entry doors, driveway repair and maintenance, front doors, screen replacement, storm shutters etc. Paula Ferrone will prepare 1st draft of survey and Jan Morgando will prepare cover letter to Villa owners.
3. It was agreed by majority, that committee will present a request to Board outlining what would be expected from painting contractor regarding Villa exterior painting. Some of the items to be included are: warranty period, quality of workmanship, inspection of completed work, use of quality stain resistant paint, recommendations for cleaning/maintenance between paintings. Also agreed that committee should have a published schedule of when roofs will be treated with algaecide. NOTE: subsequent to meeting we are advised that roof treatment is scheduled every July. Also advised that South Villa painting is scheduled for late fall 2013. Committee also agreed that they should have input into choice of colors. Suzanne Low will prepare 1st draft of items to be presented to painting contractor.

Meeting adjourned at 4:00PM

Next meeting 4/11/13 3:00PM dining room

Agenda:

Final review of North/South Mission Statement

Review of Villa outside contractor services and accompanying cover letter to Villa owners

Review of painting contractor requirements that need to be included in bid

New Business