

Meeting Information

Meeting Name	House Committee – Hunters Ridge	Date	3 / 2 / 2015
Attendee	Attended	Attendee	Attended
Bill Bell	Yes	Brad Webber	Yes
Andy Rogalski	Yes	Marie Thomas	Yes
Sheila Case	Yes	Lou Seria	Yes
Jerry Sparks	Yes	Kent Schilling	No
Suzanne Evans	Yes	Jack Luther	Yes
Don Radcliffe	No	Bill Berg	Yes
Don Huprich	Yes		

No	Discussion Items
1.	Each member & guest provided a brief introduction & highlights of their background
2.	Housekeeping items - meeting frequency, meeting duration, preparing agenda for each meeting, keeping discussions confidential, meetings to be held in the Dining Room
3.	Distributed mission statement / house committee responsibilities document
4.	Ideas / issues raised to committee members should be in writing (email) for clarity and documentation. Should include description of issue / idea and members recommendation of changes or remedy. These ideas will be shared with full committee
5.	Briefly discussed “what’s working and opportunities for improvement”

Discussion Points and/or Agreements

What’s Working: 1. Pub Night & Mix & Mingle have been successful, 2. Chef’s doing great job & food quality has improved, 3. Success of RIDGE, 4. Food & Beverage manager has brought stability to operation during difficult transition

Improvement Opportunities: 1. Wait staff need to wear name tags (should be part of uniform) at all times, 2. A lot of discussion about RIDGE. Key themes included additional help for Angie during peak times, poolside service option, hours of operation, 3.) Need more marketing of food & beverage special events, weekly specials, ect.

Bill Berg Update: Bill is open to ideas & suggestions from House Committee, chef’s doing well, service is improving, Bill will review financial’ s with House Committee, Bill feels job descriptions, annual reviews and training manuals need to be created and introduced

Miscellaneous Items: Will consider introducing comment cards for customer feedback related to wait staff, food quality, pricing, etc. Briefly discussed Sub Committee role and planning for upcoming Final Four event.

Takeaway’s / Action Items	Action Assigned to	Status / Date Resolved
Schedule next meeting	Andy	Open
Get agenda items from Committee Members and prepare agenda	All / Andy	Open