

**Meeting Information**

<b>Meeting Name</b>	House Committee – Hunters Ridge	<b>Date</b>	2 / 10 / 2016
<b>Attendee</b>	<b>Attended</b>	<b>Attendee</b>	<b>Attended</b>
Bill Bell	Yes	Brad Webber	Yes
Andy Rogalski	Yes	Marie Thomas	Yes
Sheila Case	Yes	Lou Seria	Yes
Jerry Sparks	Yes	Kent Schilling	Yes
Suzanne Evans	No	Jack Luther	Yes
Samantha Windsor	Yes	Joy Bonard	Yes
Don Huprich	Yes	Dick Decoste	Yes
Chris (Cook)	Yes	Mike (Cook)	Yes

No	Discussion Items
1.	<b>An update on financials for food and beverage for the calendar year 2015 and 2016 ytd.</b>
2.	<b>Examples of reports Samantha is currently generating using the Jonas system</b>
3.	<b>What is our plan for replacing James</b>
4.	<b>Our plans to hire bartenders and additional staff to fill demand</b>
5.	<b>Real time entering of sales into Jonas computer system</b>
6.	<b>Upgrade our Well Liquor choices to improve liquor quality and charge higher prices for the better quality</b>
7.	<b>Employee hand book</b>

**Discussion Points and/or Agreements**

Dick Decoste provided an update on 2015 year end F&B financials. Summary of 2015 year end financials can be found on Hunters Ridge Community website
Samantha handed out examples of type of reports she has been able to generate out of the Jonas system. A subcommittee which includes Kent Schilling, Jerry Sparks, Jim Sido, Samantha Windsor, and Mike (Cook) will meet to determine if more meaningful reports can be developed.
Discussion around hiring new manager to replace James was tabled to next meeting as we are still finalizing our strategy and hiring plan
We have 3 experienced bartenders on staff with additional resources which can be assigned if need. We are still hiring & training additional wait staff
The staff has been trained to enter sales into our computer system real-time. This should improve accuracy and timeliness of sales revenue
Don & Joy will look into upgrading our Well liquor choices & quality
An employee handbook is provided to every new hire. Copies of handbook is available upon request

Takeaway's / Action Items	Action Assigned to	Status / Date Resolved
Schedule next meeting	Andy	Open